**TITLE OF EXTENDED ABSTRACT**

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**Keywords:** Keyword 1; Keyword 2; Keyword 3; Keyword 4; Keyword 5

1. **Introduction**

Please use this template directly to write and format your extended abstract. The extended abstract is required to be formatted in accordance with this template. All extended abstracts should include an introduction that provides a statement of the problem. The extended abstract may also summarise relevant literature with references to peer-reviewed published works.

All cited references should be listed at the end of the extended abstract. The extended abstract should briefly cover the background of work, the problem statement, the method used, key/important findings and how it relates to Good Design Week 2024 theme.

1. **Formatting Requirements**

The extended abstract should be written in English (note: either US or UK English is acceptable, but must be standardised throughout the abstract and is to be prepared in Microsoft Word format. Throughout the extended abstract, please use Arial font with single spacing between the lines. The recommended font size is 16-point for the title, 12-point for the Section titles (e.g., Acknowledgments and References), 10-point for the main text, and 8-point for authors’ affiliation and keywords.

The main text should be justified on both sides. The use of footnotes is not allowed. Please note that the length of the extended abstract should not exceed two (2) A4 pages / 1000 words. The main body of the extended abstract may contain one or more Sections with numbered headings such as ‘2. METHODOLOGIES’ and ‘3. RESULTS’.

1. **Figures and Tables**

Authors are encouraged to include one or more figures or tables to illustrate significant results. Figures and tables are centred in the column of text, and the width of the figures and tables should not exceed the width of the text column. Figures and tables must be sequentially numbered and labelled. The extended abstract should not contain more than two figures and tables.

1. **Conclusions**

The conclusions section should contain a summary of major findings.

1. **Acknowledgements**

Any acknowledgements can be included at the end of the main body of the extended abstract but before the references.

1. **References**

References should be listed alphabetically and presented in a format according to the American Psychological Association (APA) Seventh Edition.